

Kappa Psi Pharmaceutical Fraternity, Inc.

Uniform Collegiate Chapter By-Laws

By-Law XVII

Local Chapter Ordinances

Ordinance 1- Title

Sec. 1. – This Chapter shall be known as Zeta Nu Chapter, hereinafter referred to as the Chapter, according to the charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of June 27th, 2015.

Sec. 2 – No additions to By-Law I, Sec. 2.

Ordinance 2 – Membership

Sec. 1. – A Member may be said to be in good standing if they have a minimum cumulative GPA above 2.5, and attend at least 2/3 of all official chapter events. Any meetings or events not listed within the ordinances may be approved at the discretion of the Executive Committee. Members who do not meet these minimum requirements will not be in good standing which is defined as: not being eligible to be elected to a Chapter Officer position, count towards quorum, or cast a vote until they satisfy the necessary requirements. Members deemed to be not in good standing for not meeting those minimum requirements discussed in this section shall have one (1) probationary semester in which to complete the necessary academic and/or professional requirements. Members who again do not satisfy the minimum requirements at the end of the probationary semester shall be referred to the Judiciary Committee.

Ordinance 3 – Election of Members

Sec. 1. – For a prospective member to be offered a bid they must receive approval by a majority vote of brothers in attendance at the formal meeting to discuss such business. To be eligible for election as a Member of the Fraternity, a pledge must attend all required meetings and events unless previously excused at the discretion of the Pledge Committee. Absences for emergencies or medical reasons may be excused at the discretion of the Pledge Committee upon notification of the qualifying situation.

Sec. 2. – The pledge period shall occur in the fall semester.

Ordinance 4 – Officers and Order of Election

Sec. 1. – The Officers of the Chapter and Order of Election shall be: Regent, 1st Vice Regent, 2nd Vice Regent, Secretary, Treasurer, Historian, Chaplain, 1st Sergeant-at-Arms, 2nd Sergeant-at-Arms, Pledgemasterss(2), Grand Council Deputy, and Co-Grand Council Deputy.

Ordinance 5 – Qualification, Election, and Installation of Officers

Sec. 1. – Nominations for Officer's positions and the date of elections shall be announced and opened no later than thirty (30) days before the selected date of elections. Elections will occur at the final meeting of the academic year. Members in good standing must be present at nominations in order to be nominated.

Sec. 2. – No additions to By-Law V, Sec. 2.

Sec. 3. – No additions to By-Law V, Sec. 3.

Sec. 4. – Officers shall be installed the same day as elections.

Sec. 5. – No additions to By-Law V, Sec 5.

Sec. 6. – No additions to By-Law V, Sec 6.

Sec. 7. – No additions to By-Law V, Sec 7.

Ordinance 6 – Duties of Officers

Sec. 1. –The Regent shall also be responsible for completing and submitting all National and Province forms with the Secretary, and will create committees as needed, and appoint the chairs of those committees. In the absence of a volunteering Executive Committee member, the Regent shall also attend all local collegiate, graduate, and province meetings as the chapter representative, and will report the activities of those meetings back to the chapter.

Sec. 2. –The 1st Vice Regent shall also be responsible for setting up and coordinating fundraising events while the 2nd Vice Regent shall be responsible for community service and philanthropy events.

Sec. 3. – The Secretary shall also be responsible for notifying the school of elected Officers.

Sec. 4. – No additions to By-Law VI, Sec. 4.

Sec. 5. – No additions to By-Law VI, Sec. 5.

Sec. 6. – No additions to By-Law VI, Sec. 6.

Sec. 7. –The Historian shall also be responsible for keep a photographic record of all Chapter events, compile a scrapbook of pledging events to be presented to the new Members at the time of initiation, preparing the Chapter report for Province with the Vice Regent, organizing and arranging for a membership montage (composite) to be photographed and displayed at the Chapter office, and prepare a Chapter newsletter to submit to the Fraternity at large at least twice a year. This Historian shall also serve as the head of the scholarship and graduate relations committees.

Sec. 8. – The Chaplain shall also be responsible for preparing and presenting a risk management presentation to the chapter at the beginning of each academic year and will serve as head of the risk management committee.

Sec. 9. – The 1st Sergeant-at-Arms shall also be responsible for ensuring observance of risk management policies at all Fraternity events.

Sec. 10. – No additions to By-Law VI, Sec. 10.

Sec. 11. – The Co-Grand Council Deputy shall: assist the Grand Council Deputy in completion of those duties described in By-Law VI, Sec. 10; shall act in place of the Grand Council Deputy at meetings which the Grand Council Deputy cannot attend; serve as a faculty advisor who shall also review prospective pledge names for adherence to Fraternity risk management policy.

Sec. 12. – No additions to By-Law VI, Sec. 12.

Sec. 13. – No additions to By-Law VI, Sec. 13.

Sec. 14. – The 2nd Sergeant-at-Arms shall assist the 1st Sergeant-at-Arms in performing the roles outlined in By-Law VI, Sec. 9., and also be responsible for ensuring observance of risk management policies at all Fraternity events.

Sec. 15. – The Pledgemasters (2) shall be responsible for designing the events for, and scheduling the pledging program, arranging and setting up rush events, attend school orientation events to inform new students about the Fraternity, form and head the pledge committee, assignment of big and little brother together with the Regent, Grand Council Deputy, and Co-Grand Council Deputy, approve submitted pledge names together with the Regent following screening by either Grand Council Deputy or faculty advisor to ensure adherence to risk management guidelines, ensure proper inventory of necessary pledging and initiation materials, prepare and present a pledge orientation program at pinning, and be in charge of pledge meetings.

Ordinance 7 – Committees and Their Duties

Sec. 1. – No additions to By-Law VII, Sec. 1.

Sec. 2. – No additions to By-Law VII, Sec. 2.

Sec. 3. – No additions to By-Law VII, Sec. 3.

Sec. 4. – No additions to By-Law VII, Sec. 4.

Sec. 5. – The duties of the committees listed in Section 1 of By-Law VII shall be:

Sub-Sec. A. – No additions to By-Law VII, Sec. 5, Sub-Sec. A.

Sub-Sec. B. - No additions to By-Law VII, Sec. 5, Sub-Sec. B.

Sub-Sec. C. - No additions to By-Law VII, Sec. 5, Sub-Sec. C.

Sub-Sec. D. - No additions to By-Law VII, Sec. 5, Sub-Sec. D.

Sub-Sec. E. - No additions to By-Law VII, Sec. 5, Sub-Sec. E.

Sub-Sec. F. – The head of the social committee shall be nominated and elected within the same guidelines as provided in By-Law V, Sec. 2 for the Executive Offices of the chapter. The social committee chair will not be counted as a member of the chapter Executive Committee and will not hold a vote on the same.

Sub-Sec. G. - No additions to By-Law VII, Sec. 5, Sub-Sec. G.

Sub-Sec. H. - No additions to By-Law VII, Sec. 5, Sub-Sec. H.

Sub-Sec. I. - No additions to By-Law VII, Sec. 5, Sub-Sec. I.

Sub-Sec. J. - No additions to By-Law VII, Sec. 5, Sub-Sec. J.

Sub-Sec. K. - No additions to By-Law VII, Sec. 5, Sub-Sec. K.

Sub-Sec. L. - No additions to By-Law VII, Sec. 5, Sub-Sec. L.

Sub-Sec. M. - No additions to By-Law VII, Sec. 5, Sub-Sec. M.

Sec. 6. - No additions to By-Law VII, Sec. 6.

Sec. 7. – No additions to By-Law VII, Sec. 7.

Ordinance 8 – Records

Sec. 1. – No additions to By-Law VIII, Sec. 1.

Ordinance 9 – Unethical Conduct

Sec. 1. – Punishments for Members convicted of unethical conduct shall be submitted by the Judicial Committee to the general membership during the next Chapter meeting for ratification. The membership may choose to approve or to amend the punishment by a vote of two-thirds (2/3) of quorum.

Sec. 2. – No additions to By-Law IX, Sec. 2.

Sec. 3. – No additions to By-Law IX, Sec. 3.

Ordinance 10 – Meetings

Sec. 1. – Regular Chapter meetings shall take place monthly on the third Tuesday of each month. In the event that a meeting must be canceled due to weather or other emergency, the Regent will notify the chapter within twenty-four (24) hours of the date of the rescheduled meeting.

Sec. 2. – A fine of ten U.S. dollars (\$10.00 USD) shall be assessed against a Member who does not attend the monthly Chapter meeting and fails to notify the Secretary at least forty-eight (48) hours in advance of their absence. Members who have not paid this fine by the time of the next Chapter meeting shall be deemed to be not in good standing until this debt is satisfied. Members

who miss three (3) consecutive Chapter meetings without adequate notice to the Secretary shall be referred to the Judicial Committee.

Sec. 3. – No additions to By-Law X, Sec. 3.

Sec. 4. – No additions to By-Law X, Sec. 4.

Ordinance 11 – Dues

Sec. 1. – No additions to By-Law XI, Sec. 1.

Sec. 2. – Each Member shall pay an annual fee of one hundred U.S. dollars (\$100.00 USD). The necessary National and Province dues owed by that Member shall be subtracted from this sum and submitted to the respective office by the Treasurer on that Member's behalf.

Sec. 3. – No additions to By-Law XI, Sec. 3.

Sec. 4. – Dues must be paid to the Chapter Treasurer within thirty (30) days of the start of the academic year.

Sec. 5. – No additions to By-Law XI, Sec. 5.

Ordinance 12 – Secrecy

Sec. 1. – No additions to By-Law XII, Sec. 1.

Sec. 2. – No additions to By-Law XII, Sec. 2.

Ordinance 13 – Ritual of Initiation

Sec. 1. – No additions to By-Law XIII, Sec. 1.

Ordinance 14 – Quorum

Sec. 1. – No additions to By-Law XIV, Sec. 1.

Ordinance 15 – Parliamentary Procedure

Sec. 1. – No additions to By-Law XV, Sec. 1.

Ordinance 16 – Amendments

Sec. 1. – No additions to By-Law XVI, Sec. 1.

Sec. 2. – No additions to By-Law XVI, Sec. 2.

Sec. 3. – No additions to By-Law XVI, Sec. 3.

Sec 4. – No additions to By-Law XVI, Sec. 4.

Reviewed and approved by the Chapter on February 28th, 2015.

Approved by the Legislative Committee on March 24th, 2015.